

The Board meeting was adjourned at 12:00 PM.

Partnerships: The Association has been invited to participate in the Partnerships annual conference. The Board will identify a member state to represent the Association.

### **Special Reports**

Nominations: Mary will chair the nominations committee and will identify two state members to serve on the committee.

Awards: The Parent Leadership Award will be presented again. Sue Brown will chair the awards committee. The committee will have two functions: selection of this year's award winner, and the establishment of criteria for any other awards that the Association would choose to award.

By-Laws: The Board reviewed the current bylaws and made suggestions for changes. Staff will make changes and provide revised draft language by September 1. After Board review the draft language will be distributed to members for comments. Final bylaws will be presented to the Association members for approval at the December meeting.

LRP: Julie will work with Sharon Walsh to address the information request.

### **Products**

Medicaid: The Board discussed the draft Medicaid paper and agreed to review one final time before releasing. All comments are due on Friday August 19.

National Survey: The Board held a lengthy discussion related to the database and next steps. Staff will work with Solutions to focus on the accurate completion of the information for the 32 states that currently have data in the database. For future discussion, the Board will need to consider the potential of the database, its ongoing management, software issues and future activities.

### **Public Comment**

Board members agreed to be responsible for drafting a response to the following items:

- OSEP Draft Document
- Research Priorities
- Changes to Settings Table Definitions
- Westat Survey
- State Categorization Table

### **Review and Update of Strategic Plan**

The Board went through the strategic plan and made modifications. Staff will complete the revisions for Board approval in September.

### **2005 Budget Review/2006 Budget Development**

The Board reviewed the budget and expenditures report in preparation for the development of the 2006 budget. Because of the requirement for membership to approve any dues change, the Association will need to budget based on current membership dues.

The Board developed a draft budget that will be presented to the members at the annual meeting in December.

be associate membership for individuals or organizations. The current membership will vote on the recommendation at the December meeting.

Annual membership survey: Staff will draft recommended changes to the membership survey. Comments are due by August 19. The revised survey will be distributed with the 2006 membership invoices.

### **National Centers/Partnerships Reports**

Early Childhood Outcomes Center: Stephanie represents Part C issues as a member of the Advisory Board. As everyone well knows, the ECO Center is very busy with outcomes work and supporting the State Performance Plan. A family rating scale is being developed by Don Bailey on behalf of the Center. The Advisory Board meets once a year.

National Center for Special Education Accountability and Monitoring (NCSEAM): Ron represents Part C issues as a member of the Advisory Board. NCSEAM is entering the final year of their contract. They are providing technical assistance to states around focused monitoring. There is no news on whether their contract will be renewed.

Service Coordination: The Institute is planning the first training institute for the end of October. Curriculum Tool Kits are being developed that translate research to practice. There will also be a post conference workshop in December.

National Early Childhood Transition Center (NECTC): Andy represents Part C issues as a member of the Advisory Board. The Center is in their second year. The Center is looking for state materials related to transition

WESTAT: The monitoring survey developed by Westat is out for public comment. The Association comments have been received by Westat. Marcia Braun will join the Board call in September to talk about their efforts.

NCHAM: At the spring Early Hearing Detection and Intervention (EHDI) Conference by the National Center for Hearing Assessment and Management and the Bureau of MCH, many sessions had topics relevant to child find in Part C and also related to audiological evaluation procedures and intervention practices for children with hearing loss. Frequently, there were references to what Part C would or wouldn't do but there was very little representation from Part C. Mary volunteered that ITCA would help identify agenda items for a joint meeting with Part C Coordinators that NCHAM was initiating. Mary suggested that we maintain contact with NCHAM and promote participation in the upcoming meeting related to Early Hearing Detection and Intervention. Mary and Andy will continue representing ITCA in the meeting planning with NECTAC, MCHAM and MCH.

Hilton Head Start: The Board discussed the conference calls to be sponsored jointly by the Association, Hilton Head Start and NECTAC. Given the series of calls related to outcomes and the pressing issue of the SPP, Andy will talk to Linda Brekken about postponing the call until the first of next year.



## **Board Business Meeting August 13-14, 2005**

Board Members Present: Andrew Gomm, Mary Jones, Ron Benham, Stephanie Moss, Terry Harrison, Julie Curry, Sue Brown

Contract Staff Present: Maureen Greer

### **Agenda**

The agenda was reviewed and additional items added.

### **Follow Up to OSEP Meeting**

The Board and staff had the opportunity to meet with Troy Justesson, Ruth Ryder and Wendy Tada. The two hour meeting provided an opportunity for Board members to share, from a state perspective, issues concerning Part C. OSEP staff provided an update on federal activities including the status of Part C regulations. Andy will send a letter to Troy and Ruth thanking them for spending time with the Board. Andy will also send a letter to member states with a synthesis of the discussion.

Andy will develop a formal response back to Ruth with comments related to the State Performance Plan and the staff efforts in preparation for the meeting.

### **Standing Committee Reports**

**Legislative:** The committee continues to meet by conference call monthly. Membership has been low but steady. Members are notified monthly of the calls. A reminder of the calls will be put in the follow up letter to members.

**Mentorship:** Seven new Part C coordinators have been matched with a mentor in the past year. An additional request was made at the meeting. Stephanie follows up with all mentors and new coordinators periodically. Julie Curry has agreed to chair the mentorship committee effective January 1.

**Part C Coordinator Orientation:** Andy provided the Orientation meeting background for Board members. The Association was well represented in the discussion and will be part of the follow up which will occur after the meeting.

### **Membership Issues**

**Dues Structure:** Terry reported that the membership committee met to discuss potential changes regarding the dues structure. The committee discussed numerous methodologies. The committee will finalize a recommendation for the Board who will then forward to the membership for their consideration for the 2007 fiscal year. Members will need to vote on the change at the December annual meeting.

**Membership categories:** The Board will recommend to members that there be two categories of membership for the association. Category I would be state membership and Category II would