

- CEC: Andy has been asked to participate in a panel discussion of national organizations. Andy requested and the Board approved partial support for his participation.

The next Board call is October 17, 2005.



**ITCA Board Conference Call  
September 12, 2005  
Minutes**

**Board members present:** Andy Gomm, Stephanie Moss, Julie Curry, Mary Jones, Terry Harrison, Ron Benham, and Sue Brown

**Contract Staff present:** Maureen Greer, Sharon Walsh

Approval of Retreat Minutes

The Board reviewed the draft minutes. There were several minor changes. Mary will complete the changes related to the hearing partnerships.

Finance Report

The 2005 Budget and Expenditures were reviewed. Expenditures are within the budget guidelines.

Staff Reports

- Governmental Relations – submitted a written report
- Administrative Liaison – submitted a written report

Committee Reports

- Mentorship: all requests for a mentor have been met.
- Legislative: the legislative committee is preparing for the release of the draft regulations.
- State Membership Status: New York has submitted their membership.
- Awards Committee: Sue Brown is chairing the awards committee. Joining her will be Wendy Whipple, Mary Jones, Leolinda Parlin and Roseanne Grif Cabelli. Award nominations are due October 7.
- Nominations Committee: Mary Jones will chair this committee. Mary is forming the committee. A request for nominations has been distributed to all member states.
- Bylaws: The bylaws have been revised. The recommended revisions will be distributed prior to the December meeting.
- Membership Committee: The membership committee is finalizing their recommendations for the December annual meeting. The recommended actions will include categories of membership and a new dues structure.

New Business

- Early Bird Sessions: The Association will sponsor three early bird workshops. Topics will be confirmed on the October call.
- 618 Data Response: The board reviewed the draft response language as a result of membership input. Final comments were approved and submitted.
- Westat: Staff from Westat (Marsha Braun, Bill Frye, and Tom Fiore) joined the conference call to discuss the monitoring project that Westat has a lead. The project has moved to the Institute for Education Sciences and Pat Gonzalez is the project officer. Marsha described the project as an evaluation of states' evaluation practices. The mail survey that Westat will be conducting will identify the current status of state monitoring practices.