



Board Conference Call Minutes
January 6, 2009

Board Members Present: Julie Curry, Terry Harrison, Rick Ingraham, Pam Roush, Molly Bright, Ron Benham

Board Members Absent: Brad Hutton, Mary Ann Discenza

Staff Present: Maureen Greer, Sharon Walsh

Topic	Discussion	Follow Up	Progress towards Strategic Work Plan
December Minutes	<ul style="list-style-type: none"> Because the minutes were distributed late, the Board will act on them in February 	<ul style="list-style-type: none"> 	
Budget and Expenditures	<ul style="list-style-type: none"> Savings: \$84,207.25 Checking: \$18,488.78 2008 Expenditures are at 81.6% of the Budget 	<ul style="list-style-type: none"> Final 2008 Budget figures for February call 	NA
Staff Reports			
Administrative Liaison Report	<ul style="list-style-type: none"> Committee rosters have been developed. 2008 members have until 1/9 to indicate whether they are willing to continue on the committee. Acknowledgement has been sent to all states who have submitted 2009 dues. ITCA is back in good standing with the Ohio Secretary of State 	<ul style="list-style-type: none"> Second notice for 2009 dues to be sent by 2/1 Final committee rosters provided to the chairs by 1/16 1099 Statements to be distributed by 2/1 	
Governmental Relations Report	<ul style="list-style-type: none"> A Legislative Call was held in December and a lunch meeting at the OSEP meeting was held to review the 		

Topic	Discussion	Follow Up	Progress towards Strategic Work Plan
	<p>issues for the transition paper.</p> <ul style="list-style-type: none"> The stimulus opportunity is still moving forward. There has been no public documentation of whether Part C will be addressed but the word continues to be positive. Details are expected to be release prior to the inauguration. 		
Committee Reports			
Data Committee	<ul style="list-style-type: none"> The data committee will discuss potential dates for 2009. The committee will need to identify a grouping of the remaining questions for future release. 	<ul style="list-style-type: none"> Maureen will send Terry the remaining questions from the National Survey to review and group for distribution in 2009 	
Family Alliance	<ul style="list-style-type: none"> EIFA has developed their transition document. 	<ul style="list-style-type: none"> Molly will send the Board a copy of the document. 	
Finance Committee	<ul style="list-style-type: none"> Meetings set for January 29 and February 26 from 3:00 – 5:00. Committee members reflect the diversity of the states. The issue of signing assurances regarding Maintenance of Effort was raised. 	<ul style="list-style-type: none"> Finance data from the survey needs to be sent to the committee A final figure for appropriations needs to be developed by 2/1 	
Leadership Services Committee	<ul style="list-style-type: none"> Orientation Session held at the December meeting was well received by the participants The website revisions are in process 	<ul style="list-style-type: none"> Date for topical call from TACSEI 	
Legislative Committee	<ul style="list-style-type: none"> The committee met at the annual meeting to synthesize member 	<ul style="list-style-type: none"> Need dates for monthly conference calls 	

Topic	Discussion	Follow Up	Progress towards Strategic Work Plan
	comments and recommend changes to the transition document. <ul style="list-style-type: none"> Brad and Linda will be identifying a time and date for the committee calls. 		
7 Pak	<ul style="list-style-type: none"> Meetings currently planned for the second Tuesday of every other month beginning February 11. 		
Old Business			
Transition Document	<ul style="list-style-type: none"> Sharon led a discussion regarding the draft transition paper. The Board needs to make a decision regarding the number of recommendations and how broad the scope of topics should be. The Board provided feedback on language and priorities. 	<ul style="list-style-type: none"> Sharon will make the recommended changes and redistribute with due dates. Board members need to send any specific comments to Sharon directly. 	
Annual Meeting	<ul style="list-style-type: none"> A final report on the annual meeting will be prepared for the February call. 		
Request from Easter Seals		Sharon will contact Katy Neas about the status of the call	
New Business			
NASDSE Meeting Request		<ul style="list-style-type: none"> Deferred to February call 	
Project Forum Survey/Paper	<ul style="list-style-type: none"> ITCA has been approached by Project Forum regarding a finance survey that they have been asked to develop as well as the subsequent document that would provide survey results. The Board discussed the ITCA survey and whether to share any of the 	<ul style="list-style-type: none"> Maureen will send Paula Burdette the survey questions and will work with her from there. Sharon will raise this issue during her meeting with NSADSE 	

Topic	Discussion	Follow Up	Progress towards Strategic Work Plan
	information that has been gathered.	next month.	
Calendar/Operational Changes	<ul style="list-style-type: none"> • The Board calls will continue to be held on the first Tuesday of the month 	<ul style="list-style-type: none"> • Maureen will set up calls for Julie with the committee co-chairs 	

Next Board Call: February 3 at 3:00 PM Eastern