



ITCA Conference Call
August 4, 2003

Board Members Present: Duncan Munn, Linda Goodman, Mary Jones, Mark Sharp, Stephanie Moss, Ron Benham

Staff: Sharon Walsh, Maureen Greer

Treasurer's Report

Checking Account: \$44,655.41

Money Market: \$26,542.22

Total Funds: \$71,197.43

Mark has purchased Quick Books and has converted the Association's financial records to this format. Mark will seek to identify an accountant with not-for-profit experience to review the books and to identify recommended practices.

Reauthorization Update

The Senate adjourned for August recess without the bill coming to the floor. It is unknown whether the bill will be heard before the end of the session. There is still discussion regarding the Birth to Six option and the final bill language has not been written. There continues to be discussion regarding child outcomes. There continues to be some discussion about permanent reauthorization.

Administrative Contract Staff Report

Data Questionnaire: The report is complete and waiting for a cover letter. Fifty-two states and territories responded to the questionnaire. Results will be distributed to all Part C Coordinators and posted on the Association website.

Membership Notices: Invoices to all states and territories were sent on July 31. A second notice will be sent in 60 days.

Web based Application: The RFP has been distributed. Responses are due on August 15. the review process will be consistent with the process used for the Family Cost Participation proposal.

Strategic Plan Finalization

The draft strategic plan has been distributed to Board members for their review. Comments are due back to Maureen by August 18.

Other Business

Support letters: There was a discussion related to support letters for grant proposals. The Board will develop a policy related to support letters that will identify the Association's willingness to work with the successful

Performance report: The Board will seek to work with OSEP for the next iteration of the APR. Linda will take the lead in representing the Association.