

Board Members present: Ron Benham, Julie Curry, Mary Ann Discenza, Terry Harrison, and Rick Ingraham

Board members participating by phone: Molly Bright, Debbie Cheatham

Contract Staff: Maureen Greer, Sharon Walsh

Topic	Discussion	Next Steps
Legislative Committee	<ul style="list-style-type: none"> • Minutes from the July call were reviewed. • CAPTA survey responses were discussed. The data is a start and further analysis will be required. States are still submitting data. The time frame will still allow for additional data gathering before Congress begins to act on this. • NAIS Survey-General comments. <ul style="list-style-type: none"> ○ Information is already captured by other Federal agencies ○ How will this information be used? ○ Finance Issues • Part C Allocations: The Board is pursuing the issue of population estimates and the impact on the state allocation. The request was for consideration of an earlier notification for the purpose of budget planning. • Efforts to develop new reauthorization language for the funding methodology needs to move forward. Any recommended change must not result in a decrease in funding for any state. 	<ul style="list-style-type: none"> • Meet/talk to Mark Snyderman to determine: <ul style="list-style-type: none"> • Data source for population estimates • Is the release timing a statutory language or a practice issue regarding timing of population data as the basis for allocation • The Board needs to establish principles to guide the committee's deliberations regarding any proposed changes to the funding methodology.
Washington Update	<ul style="list-style-type: none"> • Regulations: Official word is that Part C regulations are still in process. OSEP still indicates that their goal is that regulations will come out by the end of the years. There is no information about the status of where the regulations are in relation to OMB. The LRP article and the letter from 	

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	<p>DEC/CEC have put a spotlight on the delay of the release of the regulations. ITCA needs to continue to keep this issue part of our discussion with OSEP</p> <ul style="list-style-type: none"> • Congressional Schedule: Congress in recess for August and will not be back until the 8th and will be in session until the end of the month. They are not planning on holding a session after the election. • Appropriations: The discussion is that a continuing resolution will be put in place through the end of February. The House held Part C at level funding and the Senate provided a small increase. There remains a significant challenge related to common data regarding costs that could support the rationale for significant increased funding. The Board held a brief discussion of the fiscal impact of autism services and should this be addressed separately in allocation • CAPTA: Sharon is participating in discussions regarding needed reauthorization language. There appears to be a better understanding of the impact on Part C and CAPTA advocates are more supportive of Part C issues. • Medicaid: Moratoria statute was successful. There was one area of concern regarding the intrinsic element issue. A letter from Senator Baucus and Senator Dingell has gone to Secretary Leavitt requesting guidance and reiterating Congressional intent. There is also a request for a sign on letter from the Medicaid Coalition for a second stimulus package that would increase the federal Medicaid match rate. The Board approved the sign on. 	

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	<ul style="list-style-type: none"> Higher Education Act: The Act is being reviewed for its impact on the Part C system. 	
Membership Services	<ul style="list-style-type: none"> Web site review: A survey was distributed to committee members. There is a need to revise the website to reflect the information and resource needs of the TACSEI: Erin Kinavey, co-chair of the committee, is following up with Barbara Smith from TACSEI to identify technical assistance for members from the Center 	<ul style="list-style-type: none"> The committee will schedule a conference call to have a discussion regarding the revisions.
Data Committee	<ul style="list-style-type: none"> National Survey: The Data Committee is completing its proposed revisions to the national survey. Board members reviewed the progress to date. Additional changes by the Board will be completed and the committee will review one more time prior to distribution. 	<ul style="list-style-type: none"> Maureen will incorporate the revisions into Survey Monkey. Board members and Committee members will pilot the survey prior to distribution to all states.
Award Committee	<ul style="list-style-type: none"> Trohanis Public Service Leadership – The Board discussed the purpose of this award and criteria for potential nominees. An email will go out to members requesting potential nominees. The Board will make the final decision of whether to make the award this year. Parent Leadership Award 	<ul style="list-style-type: none"> Request to membership for potential candidates Committee members will be identified by Ron. Cassie Johnston will be asked to represent EIFA and past award winners Maureen will provide review sheets for the Parent Leadership Award
Nominations Committee	<ul style="list-style-type: none"> The Board reviewed the current configuration of Board membership and its alignment with the bylaws requirements. The open slots for the December election were identified. Ron has agreed to take on this committee chairmanship and will identify committee members. 	<ul style="list-style-type: none"> Ron has agreed to take this committee chairmanship and will identify committee members. A call for nominations will be distributed to the members by Maureen
Bylaws Committee	<ul style="list-style-type: none"> Julie has reviewed the existing bylaws and has recommended editorial changes. There are no substantive changes needed at this point. 	<ul style="list-style-type: none"> Maureen will make the changes to the By-laws. They will be distributed to members and will be voted on at the December meeting.

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		<ul style="list-style-type: none"> Debbie will be asked to identify an attorney in Ohio to update incorporation status
Policy and Practice Issues	<ul style="list-style-type: none"> Position Statements: The Board reviewed Governing Policies from DEC regarding topical position statements and concept documents. Discussion focused on the role of the Association in the establishment of positions. The Board agreed to establish definitions and procedures for these papers based on the work of DEC. There are currently two such documents that have been developed by ITCA: Natural Environments and Social Emotional Development. Members continue to provide input on topics they would like product development. The Board needs to address their requests. There was an extensive discussion regarding the support ITCA provides regarding fiscal issues. The OSEP fiscal audit is limited to statutory items and does not address the broader interagency system issues. The national TA providers have not established this as a priority TA item. Fiscal drives all other issues yet states are not getting the support they need. There is no one size fits all as the culture and context for each state's system is different yet there are common issues that all states face. It is important to communicate to OSEP the gap of state level expertise in this area. Letters of Support: Product Development and Distribution: The Board had a discussion regarding how to distribute materials to members, non-members and partners. The challenge is to maintain an incentive to join the Association while ensuring visibility for the Association. 	<ul style="list-style-type: none"> Sharon will provide Maureen with the original DEC documents for modification. The draft documents will be provided to the Board for review in October and the final version will be presented to the membership at the annual meeting. Mary Ann will bring the issue of product distribution to the Leadership/Membership Committee Raise the issue of fiscal TA and ITCA's role in this area to OSEP. Create an archival policy for ITCA documents,
National Centers/Partnerships	<ul style="list-style-type: none"> The Board identified the various centers, grants <ul style="list-style-type: none"> Early Childhood Outcomes Center: Data Accountability Center – Autism Center 	Maureen and Sharon will create a matrix that identifies the projects/centers, purpose, timeline, and Part C representation if any.

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	<ul style="list-style-type: none"> • DEC • RTI • Project Forum • Project CONNECT • Personnel Center • EHDI • Zero to Three • AMCHP • TACSEI • AAP • RRC • Transition Center • Once representatives are identified, they will be asked to provide information related to their participation that will be shared via the ITCA newsletter. 	
Budget	<ul style="list-style-type: none"> • The 2008 Budget and expenditures were reviewed. The draft 2009 budget was developed and will be presented to the membership for approval at the annual meeting. 	<ul style="list-style-type: none"> • Maureen will develop the budget document for the Board review.
EI Family Alliance	<ul style="list-style-type: none"> • The Board approved the request of the EIFA Board to extend the fiscal relationship through the end of 2008. 	<ul style="list-style-type: none"> • Molly will contact Maureen Casey to notify her of the Board's action. • Molly will talk to Maureen about the possible paper being developed regarding insurance.
Strategic Plan	<ul style="list-style-type: none"> • The Board reviewed each section of the strategic plan and identified where changes were needed. Committee responsibilities were reviewed with a recommendation that the Membership Services committee be re-titled Leadership Committee with an internal focus on support to members and an external focus on partnerships. During the review process, a need for an additional committee focused on finance was identified. Each of the four committees need clearly defined responsibilities. While committees will often 	<ul style="list-style-type: none"> • Maureen will make initial edits and provide revised drafts to the Board. • Ron will develop a draft document for the October conference call that delineates the principles and recommendations related to the funding methodology.

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	<p>have shared responsibilities for an issue, their responsibilities should address different components. This builds on skills and expertise and gets more members involved.</p> <ul style="list-style-type: none"> • The Board will serve as an ad hoc committee to work on the issue of the funding methodology for reauthorization. The Board will set out the principles by which recommendations will be developed. 	
December Meeting	<ul style="list-style-type: none"> • The discussion focused on the agenda for the day. The morning will focus on the business of the organization. A joint session will be held in the afternoon with the ICC. Sharon will provide an update on Washington activities. Participants will work in small groups on topical issues related to state ICCs and planning for reauthorization of IDEA. • The awards reception will be co-sponsored by ITCA and EIFA. 	