



ITCA Board Conference Call  
February 5, 2008  
Minutes

**Board members present:** Terry Harrison, Ron Benham, Julie Curry, Debbie Cheatham, Mary Ann Discenza

**Contract Staff present:** Maureen Greer, Sharon Walsh

**Acceptance of Minutes:**

The minutes were accepted as submitted.

**Budget and Expenditures:**

- Current Account Balances
  - Savings: \$80,680.04
  - Checking: \$2,358.56
- Carryover Funds from 2007
  - \$45,151.72
- Membership Dues paid for 2008
  - \$44,000.00
- 2007 Meeting expense has been reduced by \$ 1,742.23. Credit is on the ITCA Charge Card. The hotel double billed the awards reception.

**Staff Report**

- Administrative Liaison:
  - Annual Membership Survey Results document was developed and distributed to members.
  - Second Notices for membership are being processed and will be completed by the end of the week.
  - ITCA Comments on the TCM interim final rules were submitted on Monday.
  - EHDI Survey has been distributed. Twenty three states have responded as of this morning.
- Governmental Relations
  - TCM: Sharon was able to participate in a number of meetings in DC during January and was able to share our draft with a number of organizations. There is no moratorium on TCM as there is for the rehabilitation and administrative regulations.
  - Connie Garner Meeting: Sharon and Ron met with Connie Garner from Senator Kennedy's office about the issues facing Part C systems at this point. The meeting went well.

- Maureen will prepare briefing packets for Sharon to use for hill visits.
- President's budget reflects a freeze for Part C.
- Sharon has requested a meeting with Tracey Justesen, the Assistant Secretary for OSERS; Sharon will also request an appointment with the new person at OMB.
- Appropriations: ITCA needs to decide how much will be requested for new appropriations. Sharon will begin the discussion with Debbie and Linda as Legislative Committee Co-chairs.

### **Committee Reports**

- Legislative
  - The committee has recommended that there not be a call regarding TCM
  - Discussion continued about whether EIFA can get information out to families and to legislators.
  - Discussion continued regarding the issue of non-profit status and information regarding positions of the presidential candidates
- Membership Services
  - Mary Ann will be meeting with Erin Kinavey (AK) who has agreed to serve as co-chair of the committee.
  - One of the first issues that the committee has been asked to look at is the potential revision of the website.
- Data
  - The next meeting is being scheduled
  - Terry will represent ITCA on the new Data Center Advisory Group
  - Terry will be looking for a co-chair for the committee
- Family Alliance:
  - The conference call regarding Part C appropriations is scheduled for February 13 at 1:00 Eastern.
  - The ITCA comments on TCM were shared with the Alliance

### **New Business**

- Robin McWilliams
  - The Board discussed whether articles from other organizations should be included in the ITCA newsletter. The Board felt that all early childhood organizations who were interested in providing information could be included with a disclaimer that the article is for information only and does not represent an endorsement.
- Outcomes
  - Terry has contacted Lynne Kahn about her request regarding summary outcome statements. Terry will contact Ruth to see if there is a possibility for an extension of time to allow ITCA to give formal comment.

- EHDl:
  - Ron participated in an EHDl meeting related to evidence-based practice at the invitation of MCHB. The focus Ron took was the development of relationships
- Newsletter:
  - President's letter
  - Maureen will send an email letting the Board know of responsibilities for articles

**Next Call: March 4, 2008**

Agenda for March

- 501(c)(3) status impact on legislative activity