



ITCA Board Conference Call Minutes
August 5, 2008

Board Members Present: Terry Harrison, Julie Curry, Rick Ingraham, Ron Benham,

Contract Staff Present: Maureen Greer, Sharon Walsh

Acceptance of Minutes: There were several corrections identified. Maureen will make the changes and resend the minutes to the Board.

Budget and Expenditures:

Savings:	\$	89,545.82
Checking:	\$	<u>4,678.83</u>
	\$	94,224.65

Expenditures are at 46% of the budget.

Committee Reports

- Legislative:
 - CAPTA survey: The survey is out for states' input. A summary will be ready for the Board meeting.
 - NAIS Survey/Public Comment: Draft comments will be developed by Linda for the Board meeting. The final draft will be sent to members before submission.
- Membership Services
 - Georgia has sent in their 2008 membership dues bringing the total number of members to 48. Pennsylvania and West Virginia are still working their invoices through their state systems.
 - The committee is reviewing the web site to make suggestions for revision

- Data
 - The committee is finalizing the national survey questions and formatting. The revised survey will be a Board agenda item in August.

Old Business

- Summer retreat
 - Hotel arrangements are complete. The detailed agenda will be sent to Board members.
 - OSEP Meeting: Terry will confirm with Ruth when the OSEP and Board meeting will be during the Accountability Conference. Maureen will check with Rich Lewis for a room when a time has been identified.

New Business

- December Meeting
 - Joint session with ICC Chairs: There has been a request to combine the ICC and ITCA meeting in the afternoon with a Washington Update and a session on topics related to State ICCs. The Board is in agreement with this and will develop a formal proposal regarding the content at the Board retreat.
- Letters of Support
 - Terry continues to receive requests for Letters of Support for various competitions. There needs to be a policy regarding how letters of support are handled. Because many of these letters request a participant on their advisory board, ITCA needs a process for identifying who will represent ITCA on the various Boards.